

**Sevenoaks District Council
Repair & Renew Grant
Application Form**

Please read the accompanying scheme guidelines carefully before completing the application form. If you have any queries regarding the application process, please contact Simon Davies at Sevenoaks District Council, Argyle Road, Sevenoaks, Kent, TN13 1HG. Tel: 01732 227000.

Email grants@sevenoaks.gov.uk.

Funding of up to £5,000 per property per application is available to flood affected homes and business premises to put flood resistance measures in place to reduce the risk of or minimise the impact of future flooding. Collaborative applications, where a street or a row of properties have been flooded and would like to work together to establish more appropriate solutions, can be submitted, based on a contribution of £5,000 per property.

At least one quotation should be provided with your application to support the identified costs.

A third party independent survey can be undertaken to advise the most appropriate flood resilience measures for your property. The cost of this can be reclaimed (please see section 3).

Payment will be made once works have been completed – a claim form will be provided that can be submitted, along with an invoice for works completed, to claim funding awarded. All funding awarded must be claimed by 31 December 2014 at the latest. Claims received after this date may not be paid.

Please complete this application form electronically – we cannot accept hand-written applications

1. YOUR DETAILS

Please tell us:

1.1 Name of applicant:

Nigel Britten

1.2 Business Name (if applicable):

1.3 Address:

[REDACTED]

[REDACTED]

1.4 Postcode:

[REDACTED]

1.5 Email:

[REDACTED]

1.6 Telephone number: [REDACTED] Mobile: [REDACTED]

1.7 Address of Property flooded (if different from above):

1.8 If you are submitting a collaborative application for more than one property, please set out the names, addresses and contact details for the other applicant properties:

1.9 Are you VAT Registered? **No**

1.10 VAT Registration number

2. DETAILS OF THE FLOODING TO YOUR PROPERTY

2.1 Date(s) property was flooded: **17 January**

2.2 Have you filed a claim with your insurer? **Yes**

2.3 If no, please say why?

2.4 If yes, what is the status/outcome of the claim? **Settled**

2.5 Do you know the cause of the flooding to your property?

- Blocked/overwhelmed river
- Blocked drainage
- Tidal surge
- Extreme rainfall Yes
- Surface runoff
- Other (please specify)
groundwater flooding

2.6 Please provide a written description detailing the extent of flooding in/around your business and the damage/impact to your business. Please include with your claim submission a map showing the location of flooding around your property and include any photographs of the damage caused. Please include with your claim submission a copy of any claim you have made to your insurer for this event:

Following 11 inches of rain in Shoreham in January this year, an extension to this house was affected by groundwater flooding. It was built in about 1970 at a level lower than the original house to conform to building regulations, and comprises a sitting room and a utility room/toilet. A diagram of the site is included with the application. The water came in at the junction of the raft (slab) and wall. The depth was less than two inches but the resulting damage to furniture, woodwork and tiling was extensive.

2.7 Is your grant application for:

- Flood resilience/resistance measures that you will install in the future? **No**
- Flood resilience/resistance measures that you have already purchased and have installed following the flooding (retrospective application)? **Yes**

2.8 Do you have the necessary legal agreements, insurances and processes in place to deliver the required improvements?

None needed

2.9 Have you had a third party independent survey carried out to advise you on the most appropriate flood resilience measures for your property? **No, see below**

2.10 Please summarise the works recommended in the third party independent survey:

We consulted civil engineers, surveyors and architects but could not find anyone specialising in hydrostatic groundwater flooding. Two waterproofing methods were offered by different contractors but we considered only one, tanking with cementitious products, to be suitable for living accommodation. The company chosen to do the work gave the best attention, advice and the cheapest estimate. Their client and project list (attached) are evidence of their experience and reputation for this work.

- 2.11** Have you received any alternative funding, such as previous grant funding or insurance claim payment, for any of the resistance/resilience measures for which you are applying for grant funding? If yes, please specify and state why you are also seeking Repair & Renew Grant support.

No. The insurance settlement covered only the damage incurred.

3. HOW THE FUNDING WILL BE SPENT

- 3.1** Please set out how funding from the Repair & Renew Grant will be spent. Please note that at least one quotation for the purchase and installation of the identified measures should be included with your application:

Resistance Measures	Cost £
Demountable Door Guards	
Demountable Window Guards	
Airbrick Cover	
Sewage Bung	
Toilet Pan Seal	
Sump Pump	
Re-pointing External Walls with Water Resistant Mortar	
Waterproof External Walls	
Automatic Door Guards	
Permanent Floor Door	
Automatic Window Guards	
Self-closing Air Brick	
Non-return Valves 110mm Soil Waste Pipe	
Non-return Valves 40mm Utility Waste Pipe	
Non-return Valves 12mm Overflow Pipe	
Garage/Driveway Barrier	
Professional Advice on Flood Resistance/Resilience	
Resistance Measures	Cost £
Replace sand-cement screeds on solid concrete slabs (with dense screed)	
Replace chipboard flooring with treated timber floorboards	
Replace floor including joists with treated timber to make water resilient	
Replace timber floor with solid concrete	
Raise floor above most likely flood level	
Replace mineral insulation within walls with closed cell insulation	

Replace gypsum plaster with water resistant material, such as lime	
Install chemical damp-proof course below joist level (<i>one wall only</i>)	(part of tanking)
Replace doors, windows, frames with water-resistant alternatives	
Septic tank resistance or resilience measures (such as isolation valves, venting above flood level etc)	
Mount boilers on wall	
Move washing machine to first floor	
Replace ovens with raised, build-under type	
Move electrics well above likely flood level	(not yet invoiced)
Move service meters well above likely flood level	
Replace chipboard kitchen/bathroom units with plastic units	
Flood risk report	
Other measure – please specify tanking by cementitious applications	£4237.92
Other measure – please specify site preparation	£2690
Other measure – please specify	
Total cost of Resistance/Resilience Measures:	£6927.92
Total amount Requested from Repair & Renew Grant:	£5000

3.2 Value for money: If you have not selected the cheapest available quote for the proposed works or have only provided one quotation, please say how have ensured value for money:

3.3 For retrospective applications only – If you are applying for works that have already been undertaken, please briefly describe how you ensured value for money (e.g. Utilised an insurance company contractor or sought quotes from a range of providers). Evidence of quotes or invoices should be included with your application.

Waterproofing works have been completed. We sought quotes from several suppliers. Three, including the chosen contractor, are included with the application. Preparation of the site required stripping walls to bare brick, removing electrical fittings, removing plumbing and central heating including the boiler. An invoice and an estimate for this work are included with the application.

4. OWNER AND OCCUPIER DETAILS

4.1 Are you the owner of the freehold of the property?
yes

4.2 If not, please provide the contact address for the owner of the freehold of the property:

5. STATE AID

- 5.1 For applications for business premises only** - Under EU State Aid Legislation, applicants in receipt of 200,000 Euros (approx. £167,000) in the last three years may not be eligible for support. Have you received any State Aid during this or the preceding two years?
- 5.2** If yes, please give details:

6. YOUR BANK DETAILS

- 6.1** Any grant awarded will be paid by BACS Transfer: Please set out your bank details below:
- Bank 
- Account Number 
- Sort Code 

7. SIGNATURES

7.1 Signature of applicant

I certify that the information supplied on this application form is correct to the best of my knowledge and belief. I understand that a decision about my grant will be made on the basis of the information I have supplied on this form. I authorise any enquiries necessary to be made. I understand that if I make a false claim I may be prosecuted. If any of the information changes, I will undertake to inform Sevenoaks District Council immediately.


I authorise enquiries to be made with my insurance company to clarify any issues or queries about my insurance cover and any claims made.

I understand that submitting an application to the Repair & Renew Grant does not necessarily entitle me to receive any funding.

If my application is successful, I agree to acknowledge the support of the District Council in any publicity. I also confirm that my organisation aims to comply with all relevant statutory requirements.

Signature:

Position in company (if applicable):



(NIGEL BRITTON)
